



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Durga Mahavidyalaya, Raipur
• Name of the Head of the institution	Dr. (Mrs.) Protibha Mukherjee Sahukar
• Designation	In-Charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0771-2523753
• Mobile no	9755097900
• Registered e-mail	durgamahavidayalya@gmail.com
• Alternate e-mail	pmukherjeesahukar@gmail.com
• Address	K. K. Road, Maudha Para, Raipur
• City/Town	Raipur
• State/UT	Chhattisgarh
• Pin Code	492001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Pt. Ravi Shankar Shukla University, Raipur C.G.				
• Name of the IQAC Coordinator	Dr. Subhash Chandrakar				
• Phone No.	07712523753				
• Alternate phone No.	9826382872				
• Mobile	9826382872				
• IQAC e-mail address	dmv.iqac@gmail.com				
• Alternate Email address	subhashchandrakar80@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.durgacollege.in/aqar/2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.durgacollege.in/index.php?page=academicCalender				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.83	2018	18/11/2018	29/11/2023
6.Date of Establishment of IQAC			22/06/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Durga Mahavidyalaya Raipur	Vetan Anudan	C.G. Govt.	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	00	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC organized workshop on "How to write Quality Research Paper" on 9/3/2022.		
IQAC formed "Lakshya Samiti" and organized a workshop on 10/1/22, 25/1/22 and 12/2/22 to assist the students in their Competitive Exam.		
IQAC in collaboration with Nehru Yuva Kendra organized a Yuva Sansad(Aas Pados) competition on 12/3/2022.		
Under the quality initiative IQAC Organized an Industrial Visit og "Parle G Factory" for students on 6/6/2022.		
IQAC felicitated non teaching female staff on International Womens day on 8/3/2022 and all the non teaching staff on Labour Day i.e. 5/5/2022		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Implementation of Certificate course/ Add on Course	IQAC organized certificate course on "YOGA and MEDITATION"
Skill development programs to be initiated	To augment employability IQAC organized four skill development programs.
To increase E-resources in library	Subscription of N-LIST(Inflibnet)
To increase environmental/health/Cleanliness awareness/ Gender Sensitivity among Students	NSS, Eco club, Women's Grievances Redressal Cell , NCC(all three wings) have regularly conducted various environmental, health, Cleanliness, Gender Sensitivity through out the year.
Seminars, Workshops, Student Development Programs, Field Visit to be conducted	IQAC organized two Seminar, two workshops, One Students Development Program. Apart from that Dept. of English, Dept. of Political Science, Dept. of Geography visited a Industrial tour of Parle G Factory.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	14/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	06/02/2023

15. Multidisciplinary / interdisciplinary

The college ensures all round development of students by ensuring the social, physical, emotional and moral values. The aim is to make

the students more employable and pave a way towards self-employment.

In tune with the major objectives of The National Education Policy 2020 to make education more experiential, holistic, integrated, inquiry-driven, learner-centered, and flexible, being a Government-aided, affiliated college under Pt Ravishankar Shukla University, with a greater scope of academic flexibilities allowed by the affiliating university, the college has an even higher potential to support the concept of a multidisciplinary/interdisciplinary approach of study.

The college offers 7 UG programs and 6 PG program in four streams, i.e. Humanities, Commerce, Computer Science and Education and cater to the academic needs of more than 3000 students. Commerce, Geography, Political Science, Education departments organise field trips, internships, etc for the students. Issues under Environmental Science are covered with undergraduate students belonging to different faculty .

Eco Club organises programs on Environmental Challenges like Tree Plantation, Water Conservation, Control of Pollution etc.

Workshops on ethical issues like Women safety, moral values are conducted for all students irrespective of their area of specialization.

The college also offers certificate course which are multidisciplinary/interdisciplinary in nature. Many discourses, workshops were arranged by different departments which are multidisciplinary in nature as well.

16.Academic bank of credits (ABC):

Our parent university, Pt Ravishankar Shukla University, is already on board the ABC. Execution of the Academic Bank of Credits will be implemented by the rules and regulations of Pt Ravishankar Shukla University as and when framed and the college will follow suit.

In the mean time the college is gearing up to fullfill the needs of students through e-content-Videos, ppts, pdfs.

17.Skill development:

Skill development augments employability. Durga Mahavidyalaya finds itself well prepared to provide skill development programs and contribute to the national cause of increasing employability among young graduates.

Anchored on its vision of empowering students through academic excellence and spiritual enlightenment for their educational, social and cultural enhancement, Durga Mahavidyalaya offers holistic education. It involves educating its primary stakeholders to become well rounded, confident and constructive members of the society. Paying equal respect to the emotional, physical, social and cognitive well being of the learners, the institution facilitates to engage in experiential learning.

Value education classes and counselling sessions offered in the college enhance the mental quality of the students.

The college has successfully run NCC and NSS units for many years, which encourages skill development in various community services. They provide training to students to develop their talents which they can explore on the professional front as well such as in dance, music, drama, writing and public speaking.

The college also encourages students for skill development by organising many workshops regarding counselling sessions for placements, soft-skill development, yoga etc.

The Curriculum has scope for project based learning in which students have to participate in groups wherein they learn the importance of team work, develop leadership qualities, communicative and presentation skills.

There is provision of induction program at the beginning of the courses in the college. Value-based education, ethical, Constitutional, and environment awareness initiatives are already in place.

On the recommendation of the IQAC, different department organised skill development programs for the year 21-22.

1. Certificate Course on "Yoga and Meditation" was conducted from 04.04.2022 to 14.04.2022 (30 hours duration)
2. "Beyond Words - How to Read Unspoken Signals" Dated :27.01.2022
3. "Principles of Effective Communication" Dated 05.01.2022 to 06.01.2022
4. "International Yoga Day" Dated 21.06.2022
5. "How to Compose E-mail" Dated 29.3.2022
6. SDP on "Mental Health" was conducted from 01/02/22 to 08/02/22
7. Fevicryl Online workshop date 10/01/22 to 12 /01/22
8. Seminar on Secularism 22/11/21

9. Seminar on Curriculum & Knowledge 14/2/22 to 16/2/22
10. ?????? ?? ??????- preparation of Teaching aid
11. Industrial visit to Parle G factory by departments of Geography, Political Science and English June 2022

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our vision is to provide a safe, harmonious space filled with laughter and love that welcomes students coming from diverse backgrounds, upbringing and beliefs.

We have Online platform to deliver lectures on need base.

Teachers deliver lectures in Hindi, English or Chattisgarhi as and when required for the better understanding of the courses.

Many departments provide study materials to their students.

Students are offered Language choices to write examination.

Flexibility is given to the student to use language during various internal communication which is easily understood by the group of people.

Internal notices and circulars are disseminated in Hindi.

In cultural events such as annual gathering students are encouraged to give full rein to the state language in skits etc.

Local language news papers along with two English Newspapers are available in the library

The courses like foundation course, Environmental studies are related with social aspects of Indian society and these courses are integrated with the curriculum.Indian knowledge systems comprising traditional ways of learning are covered and well introduced across curriculum through the courses of education, philosophy, art, literature, sciences, yoga and sports.

Yoga workshops are regularly held for students.

A certificate course on Yoga and Meditation was conducted this year.

B.Ed. Programme includes various components strengthening cultural identity, awareness, and uplifting societies are effective, in terms of enhancing understanding of cultural identity, language acquaintance and the perception of inheritance.

The modern problems and challenges are multidisciplinary in nature. Hence, a cross-disciplinary approach is required to solve them.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is focused on a student-oriented educational approach for implementing outcome-based education. Regular performance evaluation of students is done through various direct and indirect methods by the college to ensure the attainment of Program Outcomes, Program Specific Outcomes, and Course Outcomes, which are as follows:

1. **Annual and Semester End Examinations:** Both the theory and practical examinations at the end of each semester are conducted by the affiliating university. Marks obtained by the students in these examinations are used to assess the attainment of course outcomes by the students. Marks in practical/tutorial examinations reflect the practical knowledge and problem-solving ability of the students.
2. **Internal Assessment:** It is an integral part of the syllabi as framed by the affiliating university. This assessment is conducted by the college through the latest pattern of Question Paper Setting formulated by the parent university.
3. **Projects:** project reports submitted by the students as per the syllabi are thoroughly evaluated by the teachers in the college to measure course outcomes.
4. **Remedial classes:** remedial support is provided to students by the teachers for further improvements. Slow learners are identified and mentored by the teachers to help them attain the desired progression.
4. **Add-on/certificate courses:** The college has introduced Certificate Course on Yoga The records are collected, analyzed, and used to provide even better service to the students to achieve their career goals.
5. **Feedback Evaluation:** There is a regular feedback collection system in place for its stakeholders-students, Alumni, teachers, and Parents. The feedback system reflects the opinions/suggestions of the stakeholders regarding the relevance of the course, availability of the teaching material, course importance, required support from the institution to the students, etc.
6. **Internships:** Students are encouraged to take up internships,

projects, fieldwork, etc. in order to help them to obtain necessary skills and practical experience in their chosen field of study.

7. Extracurricular and co-curricular activities: Students are motivated to participate in various extracurricular and cocurricular activities like singing, dancing, quiz, debating, model competitions etc. arranged by the college or other external institutes in order to inculcate among them the qualities like leadership, teamwork, perseverance, etc.
8. Research Programmes: Innovation and research studies are integral part of Higher Education, the College is one of the oldest a research Center for Pt Ravishankar Shukla University and has Ph.D.Supervisors and under their guidance number of students are working for Ph.D.

20.Distance education/online education:

COVID-19 pandemic induced lockdown of educational institutes throughout the country for almost two years in recent past. This put a halt to the offline academic activities. At the same time it opened the doors for online teaching-learning processes. The college adopted the change from classroom teaching to blended learning. Teachers of our institutes adjusted well.The blending of the online modes of teaching with offline methods became seamless. Teachers regularly used online teaching apps like Google Meet and Zoom to deliver lectures and provide study materials to the students.Students were provided with the lecture links to access online lectures through WhatsApp groups Every online lecture was used as an effective study material.The assessments of the courses were done through online assignments.

Many online seminars and lecture series by experts in relevant fields were arranged during the period to keep up the academic temperament amongst students and teaches. Many teachers participated in online faculty developments programs/numerous National and International Webinars/Short Term Courses etc. also to make themselves better adapted in the domain of online education. With suggestions provided in NEP 2020 in this regard, online mode of education will continue and flourish in coming years.

Extended Profile

1.Programme

1.1

13

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3747

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1289

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1114

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 54

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 75

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	13
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3747
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1289
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1114
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	54
File Description	Documents
Data Template	View File

3.2	75
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	65
Total number of Classrooms and Seminar halls	
4.2	4071172
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	94
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of Curriculum as the most essential and crucial aspects. Our college is affiliated to Pt. Ravi Shankar Shukla University, so we follow the Curriculum designed and prescribed by the university through its Board of Studies, their subcommittees, substantially contributes to the curriculum development.

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism. The college follows Academic Calendar issued by the University and at the beginning of each academic year, the academic calendar is prepared at the college level and is execute rigorously.

The action plans are outlined for optimal and effective implementation of curriculum. After that the Head of the Departments conducts the meeting to distribute workload, allot subjects and plan the activities of department and review the

completed syllabus.

The college constitutes the timetable committee and time table prepared by respective departments, the timetable is displayed on notice board and also uploaded on college website.

The record of conduct of teaching and practical is in the daily dairy. Periodic assessments of curriculum delivery is conducted by IQAC through Head of the Departments, the faculties are engaged in extra period and practical/ Remedial class as if necessary and also maintain the records.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.durgacollege.in/index.php?page=syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of academic session students are apprised of academic calendar and same is uploaded in our college website and displayed on notice boards and at strategic location.

Only Head of the Institute (Principal) can incorporate minor changes in academic calendar which he/she may deem fit considering the unforeseen circumstances. The schedule of all examination is given in academic calendar. The course teacher announces the syllabus and displays question bank of CAT and Assignment as per the academic calendar.

Assignments are submitted by students as per dates given in academic calendar. Institution adheres to the university calendar and parallel institution level calendar is prepared for the smart functioning; continuous efforts are made by department heads and committee conveners in designing activities for academic year to enhance learning process through class delivery, co-curriculum, extra curriculum activities. As per university guideline of CIE all the head of the Departments supervise the completion of syllabus as per lesson plan, syllabus coverage of each program / course and by faculty members.

Examination committee schedules Internal assessment (IA) and

submits score semester wise/ year wise.

IA score is combination of- Internal Assessment marks, Assignment submission and Student Attendance

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.durgacollege.in/index.php?page=academicCalender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The crosscutting issues like gender, environmental sustainability, human value and professional ethics, etc find ample space when it comes to applying possibility into the curriculum. we believe in maintaining a healthy environment for all students. The syllabi designed by Pt Ravishankar Shukla University includes many of these aspects. Pt Ravi Shankar Shukla University offers a paper on

Environmental studies as part of the curriculum for under graduate students. It appreciates the ethical, cross cultural context of environmental issues and the link between human and natural ecosystem. The students of the under graduate classes learn to protect the environment Based on the curriculum. The College has eco-club, which is under the aegis of the Department of Geography , which holds various programs like environment, awareness, camp, plantation, week, earth day, what a day.

Gender related courses are an integral component of various programs. The students are sensitised and encouraged to work towards gender equality from the grassroot levels and also through cultural studies.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

426

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

426

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.durgacollege.in/index.php?page=igac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.durgacollege.in/index.php?page=igac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3671

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2210

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The greatest asset of Durga College is the assessment of the learning levels of students. Once admissions are over, the faculty members of the respective departments come to know about the learning level of the students. Once these learners are identified they are given both personal attention as well as collective guidance. Teachers provide them with additional study materials, video lectures, PowerPoint presentations, online content to give them additional learning opportunities. Remedial classes are a part of the departmental time table to facilitate easy learning with quick accessibility. This is extremely beneficial to slow learners. They come out with their queries in these classes.

Students are also provided with peer tutoring by high achievers and mentoring by faculty members. Advanced learners are encouraged to spend more time in library, reading reference books and preparing for higher studies and competitive exams. They are productively engaged in tutoring slow learners as well. In this way the initial interaction and subjective assessment by the teacher along with continuous manifold evaluation helps them in identifying the advanced learners and the slow learners. Thus

the institution makes every possible effort to enrich students academically and also guides them to walk on right path in life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3671	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is committed to ensure the comprehensive development of students through a student - centric learning process. Methods like Discussion, Individual and Group projects, Assignments Problem solving methods, are the major ones of classroom teaching. Post graduate departments organize guest lectures series, seminars and workshops on prescribed areas and other relevant issues periodically. The students are encouraged to attend these programs, present papers and take part in discussions. Field visit is a powerful teaching strategy that imparts the students with practical knowledge of the subject. Department of Commerce organizes Industrial Tours since long to give a visual perspective of what the world of business demands on the part of commerce takers. Likewise, geographical tours are also organized by Department of Geography to probe into physical and commercial geography as luster to easy learning with prompt acceptance. Political science department also takes students to various political organizations like Vidhansabha, State Election Commission etc. Similarly students of Computer Science department are motivated to work independently in practical services. Students of Education Department are involved in community activities, field works internships and projects. Various committees of the college hold competitions to help their takers

acquire skills needed by a teacher.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As the Covid-19 pandemic hampered education significantly, online and hybrid mode of teaching and learning was adopted. The institution has undergone radical transformations driven by the need to digitalize education. Ours is one of the oldest colleges in Chhattisgarh, yet we are proud to say that it makes every possible effort to upgrade itself and cope with the demand of today. Teachers are combining technology with traditional modes of instruction to engage students in learning process. Pandemic covid-19 brought a challenge to all especially the faculty members. The faculty members use various forms of ICT tools like PPT's, YouTube videos, social networking platforms like WhatsApp etc. WhatsApp group for each class are created for better and swifter communication and under the guidance of the teacher, have become a central channel of communication. We have Seminar hall and Conference room equipped with latest ICT tools along with LCD projectors in departments like Geography, Computer Science and Education. Platforms like Google Meet/Zoom are used for taking online lectures as well as practical class. The institution provides facilities like INFLIBNET, NLIST Shodganga, Shodhsindhu etc. too. The Institution has Wired Internet Facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

983

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of teaching procedure and is religiously carried out at department level and Institutional level. The internal assessment is done through unit tests after the completion of each unit and pre final exams before final examination. The colleges practices a transparent mode of evaluation; where in the examinees/ takers are provided with the opportunity to look into their answers script after examination and receive necessary tips if required for improved performance during the University exams. The practical classes for all practical subjects are conducted as per their allotted time table. The practical copies are duly checked by the teachers concerned. These internal assessments prepare students for their final examination, thereby improving their result.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment not only prepares student to combat their examination fear but also helps in bettering their skills in framing answers. It is compulsory to one and all in college. The faculty member evaluate the answer sheets sincerely. If any examinee has query regarding his marks, he could go to the respective department and request the concerned teacher to show him, his answer sheet. There is complete transparency in this. The

faculty member solves the queries of the examination and he leaves convinced and satisfied. The results are displayed on the notice board and are not removed for nearly a month so that each student could see it and consult the concerned teacher regarding his shortcomings. Through this transparent mechanism all the internal exam related matters are dealt efficiently within a stipulated period of time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, Program specific outcomes and course outcomes for all programs offered by the institution are well communicated to the takers through various sources like institutional website, prospectus, WhatsApp groups. Following are the academic outcomes in general:

In-depth Knowledge of particular subject; updation of knowledge, to develop reasoning skills, for awareness towards good health, proper hygiene, row to be sociable and presentable in society, for necessary guidance to opt for a suitable career. The faculty members make every effort to be the mentor of students at every level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.durgacollege.in/index.php?page=p rogram_outcome Upload COs for all Programmes (exemplars from Glossary) View File
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has an effective mechanism for the evaluation of

the attainment of program outcomes and come outcomes. At the out set of the session individual departments organize induction program where the students are informed about the amenities available within the premises. The attainment of program outcomes and corce outcomes are continuously evaluated by the institution through class tests, class assignments, paper reading sessions. At the close of the program, a pre University examination is organized so that the students prepare themselves for the forth coming examination. NSS and NCC units inculcate moral and ethical values in students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1100

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.durgacollege.in/igac/Student%20Satisfaction%20SurveySSS_21-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has worked relentlessly to create an ecosystem for innovation and creation/transfer-of-knowledge.

Despite hardships during Covid, various committees have actively contributed to harness the skills of students.

The institute is a very old and reputed Research-Centre for English, Hindi, Political Science and Commerce. This helps in providing research environment for both teachers and scholars.

Faculty members as research guides encourage research scholars in perusing their Ph.D. Till date/In the last five years — research scholars have completed their Ph.D from our institute.

Conferences/FDPs/Skill-Enhancement-programmes/professional development Programmes/Short Term Course have been conducted/attended in various-fields.

Department of Geography, Political Science, Commerce and Education organize industry visits, field trips to help students with better opportunities of acquaintances with their areas of specializations.

Internship of student (Department of Education) also gives students practical knowledge beyond curriculum which is not available in class room teaching.

Student mentorship and career counselling programs are carried out by the Placement Cell .

A resource-rich library with an e-book database and other online resource databases like INFLIBNET and N-List.

In the academic year 2021-22, online lectures were conducted. Students were provided online notes and also submit online assignments.

NCC and NSS wings perform awareness programs, rallies, community

services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.durgacollege.in/index.php?page=nss ; https://www.durgacollege.in/index.php?page=ncc

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

46

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College maintains its social cohesiveness through engaging in extension activities in the community to sensitize students about social issues. Through numerous units and activity centers, the college consistently encourages students and faculty members to participate in socio-friendly extension activities. The college strives to improve students' Emotional Quotient by exposing them to a variety of issues and hurdles experienced by people in the surrounding community, as well as encouraging stakeholders to develop a positive attitude toward life.

The college has been keen in inculcating social awareness in students through curriculum and extension activities.

The college effectively runs National Service Scheme (NSS) and the three units of National Cadet Corps (NCC)

The NSS unit of the college is conscientiously involved in various activities like cleanliness drives, tree plantation, awareness rallies, and other social service activities like health check-up camps, blood donation camps, community development, and social cohesion programs in neighborhood communities

During pandemic conditions, distribution of sanitizer, masks, tablets and grocery etc was carried out to help society's needy families. NSS volunteers address social issues which include cleanliness, tree plantation, water conservation etc. and they are also instrumental for celebration of traditional and cultural activities.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/index.php?page=nss ; https://sites.google.com/view/geography-eco-club/extension-activities ; https://www.durgacollege.in/index.php?page=ncc
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

35

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

103

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2711

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 5 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college encompasses sufficient 64 number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Seminar Hall: The College has 1 seminar halls. These halls are regularly used for conducting national seminars at the college.

conferenceHall: The College has1 conferencehalls. This halls is regularly used for conducting pre Ph.D. viva, DRCat the college.

Laboratories: All the laboratories are established as per UGC norms. Our college has 4 departments having 9 labs

1. Department of Psychology

2 Department of Geography

a. GISLab

b. Toposheet Lab.

3. Department of Computer

a. Multimedia lab

b. Ptrogramming Lab

4 Department of Education

a. Science lab

b. Psychology Lab

c. Curriculum lab

d.Art and Craft Resource Centre

Auditorium :The college is having a huge indoor auditorium with a professionally-deployed acoustic system and a seating capacity of about 400 students.

Reading Room : The college has a well furnished reading room with overhead projector which is usedfor multiple puspose such as reading, Extempore competition, class seminaretc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The college has a large playgrounds with provision for multiple games such as, Athletics, Cricket, Football, Basketball and Kho-kho. Indoor and outdoor badminton courts and gymnasium are available. Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students.

To conduct yoga in the college is having a huge indoor auditorium with a professionally-deployed acoustic system and a seating capacity of about 400 students.

NCC offers training to the students of our colleges. This is an optional training program for all students. The duration of this training program is 3 years. Our college has three NCC troop.-8 CG GIRLS Battalion , 3CG Air Sqn NCC, 27 CG NCC Battalion.

NSS Program

NSS developing the personality and character of the student youth through voluntary community service. The role of NSS has been appreciated and recognized in the New Education Policy,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.durgacollege.in/index.php?page=sports / https://www.durgacollege.in/index.php?page=cultural

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

For imparting advanced knowledge and inculcating full intellectual growth, the institution has a rich library in all the avowed subjects taught in the college. The college boasts of a huge building dedicated completed to the library. The library has a total of 65456 books. The first floor is the Reading Room for Students and Teachers alike. There are 2 English Newspapers, 5 Hindi Newspapers and 6 Magazines available. The library subscribes to The Reserve Bank Bulletin regularly. The second and the third floors hosts books for Humanities and Commerce Streams.

There are two minor libraries as well. The Dept of Computer and the Dept of Education cater to their students from these two minor libraries.

The learning resources are constantly replenished. The students are always encouraged to make the best possible use of the academic facilities. So far as updating is concerned, persistent efforts are under way for making the library automated, being equipped with integrated library management system (LMS) software used isAt present the nature of automation is partial and the version is (BETA). Full attention is being devoted to upgrade the library and implement the ILMS. Inlibnet, N-list member facilities, through N-list all e- journals and e-books are made available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7460

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1748

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college uses IT to provide a competitive advantage in its core areas of education and research. The budget allocation for IT is in line with the existing requirement and this budget is judiciously used to upgrade the existing set-up and replace the worn out and outdated equipment.

104 computers, 02 Laptops, and 6 Black and White laser printers, 07 Wall Mount Projector, Public Address System, 02 Xerox machines. The college has 1:1 Lease line and one secondary lease line.

Routers are being set for undisturbed connections to LAN.

EPBAX Telephony connected to all the departments

Strategically positioned CCTV cameras . Upgraded

The college purchased various software such as College Management ERP which is able to provide No Dues, Library Records, Students Information System etc, GIS and Remote Sensing, Tally Software.

A central server room is maintained to look after connectivity of all computers and cyber security related issues.

Due to the security reasons, the institute is unable to open the Wi-Fi facility. In future, the Institute will try to prepare the above with the kind of robust infrastructure, which is needed to cater to such a healthy crowd.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5180238

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

the college is committed to provide facilities to students so that they can physically and mentally grow in high spirit and order, with full growth and normal development.

Every year each department gives a list of equipment, repairable or broken, called physical verification. Our staff cleans the whole college premises daily. Dustbins are kept in-front of the class rooms. Frequently cleanliness awareness programs are held by NSS and NCC. Water purifier is maintained time-to-time.

Now, we give the details of academic and support facilities: Projectors, Computers, CCTVs, Wi-Fi and anti-virus etc. are maintained by a responsible officer from teaching staff. In case of technical and functional error the HoD has to write an application to the Principal for its maintenance. A professional mechanic observes these issues.

Maintenance of library and sports facilities: book-lifter keeps the library maintained. The maintenance of sports ground is done by sports officer. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament and as in referee.

Infrastructure and furniture Maintenance: The college building is maintained time-to-time. Every year furniture is either purchased or repaired from broken furniture.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1191

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

117

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

117

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

81

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has a number of operational committees to show case students representation and engagement in various administrative, Academics and extra curricular activities. The student's Council

is responsible for managing all kinds of activities throughout the session. There are class representatives who take up the responsibility of the eradication of the queries and problems of their batch mates, if any. The institute has the tradition of Students club at department level. *The year 2021-2022 was declared zero year by Pt Ravishanker Shukla University, Raipur. Therefore the Students Union for the year 2021-2022 was dissolved. There are other committees like Women's Grievance and Redressal cell and others that organise programmes for the students with their involvement and participation in it. The NSS students are engaged in different activities throughout the sessions. The NCC cadets do the same. The institute has the aim to make the students realise that they are an integral part of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni association. Institute takes Alumni

Feedback to improve the functioning and service of the organisation. Convocation cum Alumni meet is organised in the institute to network and collaborate with the Alumni. The Alumni committee is formed which takes care of those activities. Our alumni association works as partners to bridge the gap between the industry and academics. Alumni also support in placement and continue to bring a good name to the organisation. The college also has a whatsapp group with the alumni committee as the admins. The institute takes pride in having a registered Alumni association. It conducts many a programme inviting to The alumni motivate the students through their experiences.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governing body is so reflective and the prime focus is on the vision and mission of the institute. For good governance , perspective plan and participation of teacher's in the decision making bodies principal involves the teachers as members of significant bodies of the college like the governing body , academic council, IQAC, Board of Studies, Examination all and various other committees formed at the department & institutional level. The opinion, decision and recommendations of the committees help in taking decisions regarding the perspective plan of the institution.

Vision of the College: -

1. To provide excellent quality education of the students.

2. To provide a vibrant and caring educational environment.
3. To equip the under privileged students to meet the challenges of education work & life.
4. To equip the students with knowledge and skills and inculcate values to become good human being.

Mission of the College: -

1. To include vocational and job related programs for the students.
2. To carry out academic excellence through active students-teacher participation.
3. To organize departmental workshop, seminar and conferences.
4. To develop the personality of the students and to inculcate moral, ethical values among them.
5. To provide internet facilities to all the student.
6. To provide excellent library facilities to the student.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/index.php?page=visionandmission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management to uphold its belief in collective leadership and democratic leadership thus empowers each department and individual faculty members with flexibility and a role to play in decision making process. The Principal being the head of the institution adopts a democratic and flexible approach.

From the formulation of policies and plans to then execution the inputs from every faculty members are welcomed with an open mind. The monitoring process is hierarchical and is made with the principal as the head of the institution and heads of the department followed by senior and junior faculty members.

Our teaching staff and office staff play given responsibilities. The institution has an active mechanism to work together. Faculty member help to create quality policy to ensure result development.

To promote a culture of participative management, the interests, inclinations and expertise of all the faculty members are tapped by involving them in all the spheres of management through constituting various committees. More than 20 committees are formed to look after the administrative and academic management of the institution. Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a strategic plan, formulated by its planning committee. The plan identifies demensions of institutional function for development.

- Webinars were conducted to enhance the knowledge of the students.
- Organize workshops/ Training for faculty/organizing conferences.
- Participations in conferences.
- Initiate number of patent filling.
- Publishing paper in reputed journals by faculty members and encourage students to do the same.
- ICT-based teaching.
- To introduce add on course and computer based course.
- To encourage and facilitate inter disciplinary research.
- To impart quality and value-based education.
- To aim for the personality development of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment Policies:

The needs for recruitments are first sent to the office of the principal for approval. Then the post is advertised in various newspapers. The eligible candidates are called for interview. In case of appointment under statute 28, the interview panel comes from the university, and for appointment under Ad-noc an internal committee is formed. The names of selected candidates are sent to the governing body for final approval. Thus all the stipulated rules are followed for recruitment.

Service Rules: The institution follows the service rules as stipulated in the ordinance.

Grievance Redressal Mechanism:

The Institutions has grievance redressal cell which works actively under the supervision of the principal and looks after the grievances of students. The cell ensures that a democratic and students friendly environment is created and maintained in the campus. The higher authorities provide full support to the cell to resolve all the matters.

The students have easy access to the members of the cell, head of the cell and principal. There is also a women Anti-Harassment cell in the institution , which is run by the female faculty members.

In the college, the principal is the apex authority and is assisted by the secretary, staff council and various committees. The principal academic and administrative plans and polices with the help of various committees and cells.

For management of the college activities the college also has NCC, and NSS wings. IQAC cell and NAAC cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.durgacollege.in/index.php?page=institutionalOrganisationalChart
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has various effective welfare measures for teaching and non-teaching staff. Some of them are:

- Availability of maternity leave of 180 days with full payment .
- Interest free festival advance on any such advance for teaching and non-teaching staff.
- The college provides contributory employees provident fund facility to all the teaching and non-teaching staff as per the names.
- There is an employee state insurance corporation scheme for both teaching and non-teaching staff working on salary below 21,000.
- There is a group insurance scheme for staff appointed under 1979 act.

- All the staff members are entitled to different types of leaves i.e. Cl, El Dl and medical leaves as per the norms.
- Availability of gratuity at the time of retirement.
- The college gives retention amount to contractual teaching staff for two months during summer vacation.
- Some of the faculty members have formed staff service fund. Every month they deposit some fixed amount in fund. Wherein the accumulated fund is used to provide loan to the members in need , on very low interest rate.
- There have been instances of management extending financial support to its staff during medical emergencies and critical illness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

92

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutions has an effective performance appraisal system for teaching staff by maintaining self assessment process thought a well defined format to promote self introspection as contribution to academic excellence of the college every member on teaching

staff is provided of form to fill In academic contribution throughout the session

Academically a session beings on 1st july and ends on 30th academics year a faculty members are expected to submit his/her filled form to the head of the department. The self evaluation form contains a points and focuses on research contribution academic discourse is in the form of seminar and conference, national and international and production of reading content in the form of text reference book. A Faculty member is also compulsorily asked to notify any collective an sociable contribution in the field of education. For example being a member of board of studies, resources person for refresher or orientation course or orientation course or extending services or faculty exchange programs. All such details are to be filled in with supporting documents and submitted to the head of the institute for necessary record too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Durga Mahavidyalaya. The external financial audit is carried out by certified chartered accountants appointed by the college at two levels.

1. Statutory audit is carried out every year before 30th September for the preceding year by the chartered accountants appointed by the governing body.
2. External audit is carried out by the team of government auditors sent by the local audit fund department of state government, after specified intervals.

The institution submits letters of clarification to the concerned bodies and fulfills legal requirements as per their order

settlement of audit objections

During the year 2021-2022 the college has earnings of Rs .8138536 after considering all the expenses there are no assets created in the current financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has an effective and transparent system to monitor the efficient use of available financial resources. All the expenditures are initially authorized by the Principal. All the requirements are submitted to the purchase committee, which invites quotations from various suppliers/agencies and places order after duly comparing them. Every transaction is supported by the vouchers. The cash payments are duly supported by the receipts. All the records of the day to day expenses are recorded in cash books. The accounts department prepares and maintains yearly budget and monitors the finances of the college cautiously.

- The Grants from state government are utilized to meet salary and other allowances for teaching and no-teaching staff appointed under treasury payment act 1979.

- The institution is recognized by UGC under sections 2F and 12B and thereby it receives development activities. The funds received from UGC are used in the purposes clearly mentioned against these grants.
- The department of Education and computer operates under a self-finance scheme and the salary and other expenses of these departments are met from the part of fees levied from the students.
- All the other requirements are fulfilled by available bank balance. The monthly requirement is calculated and the resulted amount is invested in fixed deposits of nationalized banks. This is done so that the institution is able to use the fund economically and efficiently and also to earn good amount of interest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays a very important role in equality, strategies and different processes. Institution has a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise where activities that are necessary for the quality of education is.

IQAC has the following functions:

1. Organizations of inter and intra institutional workshop, and promotion of quality circles.
2. Development of quality bench marks for the academic and administrations of the college.
3. Documentation of the various programs of the college leading to quality improvement.
4. Dissemination of information of the various quality parameters of higher education.
5. Development of the annual quality report based on the quality parameter.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/igac/FeedbackAnalysis2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process.

1. Pre-university examinations are also conducted at departmental level. According to the performance of students in these exams, they are given necessary feedback in the form of measure and suggestions to help them perform better in main exams. It needed extra classes are being conducted also weekly remedies classes being engaged.

2. The academic calendars is prepared in advance, displayed and circulated in the institute and followed strictly. Admission to various programs. Summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the academic calendar.

3. Seminars/webinars/conferences are organized by different departments.

4. Lectures of the subject experts are organized.

5. Increase in the use of ICT faculties are teaching through ppt, video lectures, etc. projectors are also used for the lectures.

6. The Library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazine.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/index.php?page=academicCalender
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.durgacollege.in/iqac/FeedbackAnalysis2021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity during the year:

Annual Gender Sensitization Action Plan- A Zero tolerance policy towards such incidents is followed and strict action is taken against the person guilty of misconduct.

Safety and Security- The institute gives utmost importance to the safety and security of girl students and staff.

The institute has a women's development cell working under the patronage of Women's Grievance Redressal Cell which extends its help to not just the female students but also to every woman employee of the college.

There are Discipline Committee and Anti Ragging Committee which includes teachers who diligently maintain discipline in and around the campus and keep strict vigilance on ragging to ensure safety of everyone.

There are a great number of CCTVs installed in the college campus to monitor the activities within the campus.

Counselling- The Institute has a lady counsellor who very diligently works towards counselling the students.

These committees offer their counselling to students and employees at regular basis.

Common Rooms- There is a separate common room for girls with basic amenities. A Sanitary pad vending machine has been placed in that room.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://durgacollege.in/index.php?page=iqar

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Describe the facilities in the institution for the management of the following types of Degradable and Non-Degradable Waste:

- **Solid Waste Management-** The solid waste generated by the institute is dumped at the nearby Nagar Nigam bin. From there it is sent for further disposal and recycling. For all the bio degradable solid waste we have a compost pit where all the solid waste from plants and shrubs are collected, stored and further used as manure.
- **Liquid Waste Management-** The liquid waste generated is used as a liquid manure in the plantation at the campus garden. Also the waste water from wash basins is used for watering the plants.
- **E-Waste Management-** The entire E-waste generated is discarded diligently by the Computer Science Department.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

C. Any 2 of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- - Several efforts are constantly made by the college to provide an inclusive environment that emphasizes on inculcating the feelings of tolerance and harmony towards cultural, regional, linguistic, communal, Socioeconomic diversity. The core objective of the institute revolves around providing a wholesome education. The objective is reinforced by conduction of various lectures and organizing of several programs.
- Vijay Shrinkhala aur Sanskritiyon ka Mahasangam program was conducted by NCC which was also accompanied by the street play emphasizing on promotion and enhancement of mutual respect and understanding. People with various cultural and religious background are associated with the college directly and indirectly and no special treatment is given basis their background. Also programs to imbibe the feeling of patriotism was conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of citizens.

- "Constitution is not a mere a lawyers document it is a vehicle of life."- B R Ambedkar. It is a moral obligation of an educational institute to imbibe and enculcate various constitutional values amongst its students. To build a nation which is morally and ethically upright it is imperative that the citizens are aware of their fundamental rights and duties. Only with the knowledge of rights can we expect to build a nation in which citizens honor the other citizen's rights and fight for them. A nation is built stronger with the help of citizens who consider it a moral responsibility to fulfill their duties towards the nation, the society and fellow citizens. We celebrate "Constitution Day" on 26th November in which every member of Durga College pledges by the preamble of the constitution. We also give lectures and seminars to inspire students to follow the core value of the constitution. We also conducted debates prior to pandemic on Secularism, Religious Harmony, Social Harmony, Economic parity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://durgacollege.in/index.php?page=iqar
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Events Celebrated during the Session 2021-22

Durga Mahavidyalaya, Conducted the following program during the session 2021-22

S.N.

Day

Events

Number of Participants

1

15th August 2021

Independence Day

73

2

26th November 2021

Constitution Day

95

3

10th December 2021

Human Rights Day

126

4

12th January 2022

Vivekanand Jayanti

83

5

26th January 2022

Republic Day

65

6

5th February 2022

Basant Panchami

129

7

8th March 2022

International Women's Day

49

8

14th April 2022

Ambedkar Jayanti

22

9

22nd April 2022

World Earth Day

20

10

1st May 2022

Labours Day

44

11

18th May 2022

World AIDS Vaccine Day

26

12

22nd May 2022

Biodiversity Day

72

13

3rd June 2022

World Bicycle Day

145

14

5th June 2022

World Environment Day

35

15

21st June 2022

International Yoga Day

256

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. title -Sustainable Environment.

objective -To inculcate a feeling of responsibility towards global ecosystems.

context -To ensure a long term well being.

Practice - Tree plantation, Sakora Pot distribution , a cycling event,Yoga Day, Environment Day.

Evidence of success- The huge participation received during these events.

Problems encountered - Creation of awareness about the necessity and imperativeness for sustainable environment is the biggest challenge.

2

Title - Understanding of Indian Democracy.

Objective -It is imperative that students understand the intricacies of our Democracy.

Context - It is essential to educate students about the functioning of a democracy.

Practice - A mock parliamentary session was organised. A speaker felicitated the discussion. The college also celebrates "Constitution Day". The students and college staff also swear to the Preamble of the constitution. The college also encourages and facilitates the formation of Voter ID card.

Evidence of success- The active participation of students was overwhelming. The students also actively came forward to get their voting cards made. They also become active participants in local and general elections.

Problems -A very deep understanding and background research needs to be done before organising such events. Also its very difficult to keep the discussion precise.

File Description	Documents
Best practices in the Institutional website	http://durgacollege.in/index.php?page=iqar
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Covid Awareness and Vaccination Campaign-

The college has been an active participant in fulfilling the government's objective of spreading COVID awareness. Teachers have conducted various sessions in their classes for the same describing the Dos and Donts. Watsapp helplines are established for better outreach. The government guidelines were also circulated in a timely manner.

College has organised vaccination camps (both Booster and Second Dose) for its students and teachers. An important step in fighting

the Pandemic is Vaccination which reduces the impact of the disease. One very important lesson which covid has taught us is to pay more attention to one's health (both mental and physical). Also the college has organised session on Mental health and its awareness, because post Covid most of the people have also faced Mental health issues like PTSD, Depression, anxiety etc. Also with the same objective in mind College has organised Yoga sessions on several occasions to encourage students to a healthier and stress free life.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of Curriculum as the most essential and crucial aspects. Our college is affiliated to Pt. Ravi Shankar Shukla University, so we follow the Curriculum designed and prescribed by the university through its Board of Studies, their subcommittees, substantially contributes to the curriculum development.

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism. The college follows Academic Calendar issued by the University and at the beginning of each academic year, the academic calendar is prepared at the college level and is execute rigorously.

The action plans are outlined for optimal and effective implementation of curriculum. After that the Head of the Departments conducts the meeting to distribute workload, allot subjects and plan the activities of department and review the completed syllabus.

The college constitutes the timetable committee and time table prepared by respective departments, the timetable is displayed on notice board and also uploaded on college website.

The record of conduct of teaching and practical is in the daily dairy. Periodic assessments of curriculum delivery is conducted by IQAC through Head of the Departments, the faculties are engaged in extra period and practical/ Remedial class as if necessary and also maintain the records.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.durgacollege.in/index.php?page=syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

In the beginning of academic session students are apprised of academic calendar and same is uploaded in our college website and displayed on notice boards and at strategic location.

Only Head of the Institute (Principal) can incorporate minor changes in academic calendar which he/she may deem fit considering the unforeseen circumstances. The schedule of all examination is given in academic calendar. The course teacher announces the syllabus and displays question bank of CAT and Assignment as per the academic calendar.

Assignments are submitted by students as per dates given in academic calendar. Institution adheres to the university calendar and parallel institution level calendar is prepared for the smart functioning; continuous efforts are made by department heads and committee conveners in designing activities for academic year to enhance learning process through class delivery, co-curriculum, extra curriculum activities. As per university guideline of CIE all the head of the Departments supervise the completion of syllabus as per lesson plan, syllabus coverage of each program / course and by faculty members.

Examination committee schedules Internal assessment (IA) and submits score semester wise/ year wise.

IA score is combination of- Internal Assessment marks, Assignment submission and Student Attendance

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.durgacollege.in/index.php?page=academicCalender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

A. All of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The crosscutting issues like gender, environmental sustainability, human value and professional ethics, etc find ample space when it comes to applying possibility into the curriculum. we believe in maintaining a healthy environment for all students. The syllabi designed by Pt Ravishankar Shukla University includes many of these aspects. Pt Ravi Shankar Shukla University offers a paper on Environmental studies as part of the curriculum for under graduate students. It appreciates the ethical, cross cultural context of environmental issues and the link between human and natural ecosystem. The students of the under graduate classes learn to protect the environment Based on the curriculum. The College has eco-club, which is under the aegis of the Department of Geography , which holds various programs like environment, awareness, camp, plantation, week, earth day, what a day.

Gender related courses are an integral component of various programs. The students are sensitised and encouraged to work towards gender equality from the grassroot levels and also through cultural studies.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

426

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

426

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.durgacollege.in/index.php?page=igac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.durgacollege.in/index.php?page=igac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3671

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2210

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The greatest asset of Durga College is the assessment of the learning levels of students. Once admissions are over, the faculty members of the respective departments come to know about the learning level of the students. Once these learners are identified they are given both personal attention as well as collective guidance. Teachers provide them with additional study materials, video lectures, PowerPoint presentations, online content to give them additional learning opportunities. Remedial classes are a part of the departmental time table to facilitate easy learning with quick accessibility. This is extremely beneficial to slow learners. They come out with their queries in these classes.

Students are also provided with peer tutoring by high achievers and mentoring by faculty members. Advanced learners are encouraged to spend more time in library, reading reference books and preparing for higher studies and competitive exams. They are productively engaged in tutoring slow learners as well. In this way the initial interaction and subjective assessment by the teacher along with continuous manifold evaluation helps them in identifying the advanced learners and the slow learners. Thus the institution makes every possible effort to enrich students academically and also guides them to walk on right path in life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3671	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is committed to ensure the comprehensive development of students through a student - centric learning process. Methods like Discussion, Individual and Group projects, Assignments Problem solving methods, are the major ones of classroom teaching. Post graduate departments organize guest lectures series, seminars and workshops on prescribed areas and other relevant issues periodically. The students are encouraged to attend these programs, present papers and take part in discussions. Field visit is a powerful teaching strategy that imparts the students with practical knowledge of the subject. Department of Commerce organizes Industrial Tours since long to give a visual perspective of what the world of business demands on the part of commerce takers. Likewise, geographical tours are also organized by Department of Geography to probe into physical and commercial geography as auster to easy learning with prompt acceptance. Political science department also takes students to various political organizations like Vidhansabha, State Election Commission etc. Similarly students of Computer Science department are motivated to work independently in practical services. Students of Education Department are involved in community activities, field works internships and projects. Various committees of the college hold competitions to help their takers acquire skills needed by a teacher.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As the Covid-19 pandemic hampered education significantly, online and hybrid mode of teaching and learning was adopted. The institution has undergone radical transformations driven by the need to digitalize education. Ours is one of the oldest colleges in Chhattisgarh, yet we are proud to say that it makes every possible effort to upgrade itself and cope with the demand of today. Teachers are combining technology with traditional modes of instruction to engage students in learning process. Pandemic covid-19 brought a challenge to all especially the faculty members. The faculty members use various forms of ICT tools like PPT's, YouTube videos, social networking platforms like WhatsApp etc. WhatsApp group for each class are created for better and swifter communication and under the guidance of the teacher, have become a central channel of communication. We have Seminar hall and Conference room equipped with latest ICT tools along with LCD projectors in departments like Geography, Computer Science and Education. Platforms like Google Meet/Zoom are used for taking online lectures as well as practical class. The institution provides facilities like INFLIBNET, NLIST Shodhganga, Shodhsindhu etc. too. The Institution has Wired Internet Facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
54	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
38	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
983	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of teaching procedure and is religiously carried out at department level and Institutional level. The internal assessment is done through unit tests after the completion of each unit and pre final exams before final examination. The colleges practices a transparent mode of evaluation; where in the examinees/ takers are provided with the opportunity to look into their answers script after examination and receive necessary tips if required for improved performance during the University exams. The practical classes for all practical subjects are conducted as per their allotted time table. The practical copies are duly checked by the teachers concerned. These internal assessments prepare students for their final examination, thereby improving their result.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment not only prepares student to combat their examination fear but also helps in bettering their skills in framing answers. It is compulsory to one and all in college. The faculty member evaluate the answer sheets sincerely. If any examinee has query regarding his marks, he could go to the respective department and request the concerned teacher to show him, his answer sheet. There is complete transparency in this. The faculty member solves the queries of the examination and he leaves convinced and satisfied. The results are displayed on the notice board and are not removed for nearly a month so that each student could see it and consult the concerned teacher regarding his shortcomings. Through this transparent mechanism all the internal exam related matters are dealt efficiently with in a stipulated period of time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, Program specific outcomes and course outcomes for all programs offered by the institution are well communicated to the takers through various sources like institutional website, prospectus, WhatsApp groups. Following are the academic outcomes in general:

In-depth Knowledge of particular subject; updation of knowledge, to develop reasoning skills, for awareness towards good health, proper hygiene, row to be sociable and presentable in society, for necessary guidance to opt for a suitable career. The faculty members make every effort to be the mentor of students at every level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.durgacollege.in/index.php?page=p_ogram_outcome Upload COs for all Programmes (exemplars from Glossary) View File
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has an effective mechanism for the evaluation of the attainment of program outcomes and come outcomes. At the out set of the session individual departments organize induction program where the students are informed about the amenities available within the premises. The attainment of program outcomes and corce outcomes are continuously evaluated

by the institution through class tests, class assignments, paper reading sessions. At the close of the program, a pre University examination is organized so that the students prepare themselves for the forthcoming examination. NSS and NCC units inculcate moral and ethical values in students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1100

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.durgacollege.in/igac/Student%20Satisfaction%20SurveySSS_21-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
14	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and	

transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has worked relentlessly to create an ecosystem for innovation and creation/transfer-of-knowledge.

Despite hardships during Covid, various committees have actively contributed to harness the skills of students.

The institute is a very old and reputed Research-Centre for English, Hindi, Political Science and Commerce. This helps in providing research environment for both teachers and scholars.

Faculty members as research guides encourage research scholars in perusing their Ph.D. Till date/In the last five years ——— research scholars have completed their Ph.D from our institute.

Conferences/FDPs/Skill-Enhancement-programmes/professional development Programmes/Short Term Course have been conducted/attended in various-fields.

Department of Geography, Political Science, Commerce and Education organize industry visits, field trips to help students with better opportunities of acquaintances with their areas of specializations.

Internship of student (Department of Education) also gives students practical knowledge beyond curriculum which is not available in class room teaching.

Student mentorship and career counselling programs are carried out by the Placement Cell .

A resource-rich library with an e-book database and other online resource databases like INFLIBNET and N-List.

In the academic year 2021-22, online lectures were conducted. Students were provided online notes and also submit online assignments.

NCC and NSS wings perform awareness programs, rallies, community services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.durgacollege.in/index.php?page=nss ; https://www.durgacollege.in/index.php?page=ncc

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

46

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year	
16	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
11	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</p> <p>The College maintains its social cohesiveness through engaging in extension activities in the community to sensitize students about social issues. Through numerous units and activity centers, the college consistently encourages students and faculty members to participate in socio-friendly extension activities. The college strives to improve students' Emotional Quotient by exposing them to a variety of issues and hurdles experienced by people in the surrounding community, as well as encouraging stakeholders to develop a positive attitude toward life.</p> <p>The college has been keen in inculcating social awareness in</p>	

students through curriculum and extension activities.

The college effectively runs National Service Scheme (NSS) and the three units of National Cadet Corps (NCC)

The NSS unit of the college is conscientiously involved in various activities like cleanliness drives, tree plantation, awareness rallies, and other social service activities like health check-up camps, blood donation camps, community development, and social cohesion programs in neighborhood communities

During pandemic conditions, distribution of sanitizer, masks, tablets and grocery etc was carried out to help society's needy families. NSS volunteers address social issues which include cleanliness, tree plantation, water conservation etc. and they are also instrumental for celebration of traditional and cultural activities.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/index.php?page=nss ; https://sites.google.com/view/geography-eco-club/extension-activities ; https://www.durgacollege.in/index.php?page=ncc
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

35

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

103

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2711

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 5 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching

learning activities.

Classrooms: college encompasses sufficient 64 number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Seminar Hall: The College has 1 seminar halls. These halls are regularly used for conducting national seminars at the college.

conferenceHall: The College has 1 conferencehalls. This halls is regularly used for conducting pre Ph.D. viva, DRCat the college.

Laboratories: All the laboratories are established as per UGC norms. Our college has 4 departments having 9 labs

1. Department of Psychology

2 Department of Geography

a. GISLab

b. Toposheet Lab.

3. Department of Computer

a. Multimedia lab

b. Ptrogramming Lab

4 Department of Education

a. Science lab

b. Psychology Lab

c. Curriculum lab

d. Art and Craft Resource Centre

Auditorium :The college is having a huge indoor auditorium with a professionally-deployed acoustic system and a seating capacity of about 400 students.

Reading Room : The college has a well furnished reading room with overhead projector which is usedfor multiple purpose such

as reading, Extempore competition, class seminar etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The college has a large playgrounds with provision for multiple games such as, Athletics, Cricket, Football, Basketball and Kho-kho. Indoor and outdoor badminton courts and gymnasium are available. Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students.

To conduct yoga in the college is having a huge indoor auditorium with a professionally-deployed acoustic system and a seating capacity of about 400 students.

NCC offers training to the students of our colleges. This is an optional training program for all students. The duration of this training program is 3 years. Our college has three NCC troop.-8 CG GIRLS Battalion , 3CG Air Sqn NCC, 27 CG NCC Battalion.

NSS Program

NSS developing the personality and character of the student youth through voluntary community service. The role of NSS has been appreciated and recognized in the New Education Policy,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.durgacollege.in/index.php?page=sports / https://www.durgacollege.in/index.php?page=cultural

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

For imparting advanced knowledge and inculcating full intellectual growth ,the institution has a rich library in all the avowed subjects taught in the college.The college boasts of a huge building dedicated completed to the liberary. The library has a total of 65456 books. The first floor is the Reading Room for Students and Teachers alike.There are 2 English Newspapers, 5 Hindi Newspapers and 6 Magazines available.The library subscribes to The Resesve Bank Bulletin regularly. The second and the third floors hosts books for

Humanities and Commerce Streams.

There are two minor libraries as well. The Dept of Computer and the Dept of Education cater to their students from these two minor libraries.

The learning resources are constantly replenished. The students are always encouraged to make the best possible use of the academic facilities. So far as updating is concerned, persistent efforts are under way for making the library automated, being equipped with integrated library management system (LMS) software used isAt present the nature of automation is partial and the version is (BETA). Full attention is being devoted to upgrade the library and implement the ILMS. Inflibnet, N-list member facilities, through N-list all e- journals and e-books are made available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7460	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
1748	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The college uses IT to provide a competitive advantage in its core areas of education and research. The budget allocation for IT is in line with the existing requirement and this budget is judiciously used to upgrade the existing set-up and replace the worn out and outdated equipment.</p> <p>104 computers, 02 Laptops, and 6 Black and White laser printers, 07 Wall Mount Projector, Public Address System, 02 Xerox machines The college has 1:1 Lease line and one secondary lease line.</p> <p>Routers are being set for undisturbed connections to LAN.</p> <p>EPBAX Telephony connected to all the departments</p> <p>Strategically positioned CCTV cameras . Upgraded</p> <p>The college purchased various software such as College Management ERP which is able to provide No Dues, Library</p>	

Records, Students Information System etc, GIS and Remote Sensing, Tally Software.

A central server room is maintained to look after connectivity of all computers and cyber security related issues.

Due to the security reasons, the institute is unable to open the Wi-Fi facility. In future, the Institute will try to prepare the above with the kind of robust infrastructure, which is needed to cater to such a healthy crowd.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5180238

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

the college is committed to provide facilities to students so that they can physically and mentally grow in high spirit and order, with full growth and normal development.

Every year each department gives a list of equipment, repairable or broken, called physical verification. Our staff cleans the whole college premises daily. Dustbins are kept in-front of the class rooms. Frequently cleanliness awareness programs are held by NSS and NCC. Water purifier is maintained time-to-time.

Now, we give the details of academic and support facilities: Projectors, Computers, CCTVs, Wi-Fi and anti-virus etc. are maintained by a responsible officer from teaching staff. In case of technical and functional error the HoD has to write an application to the Principal for its maintenance. A professional mechanic observes these issues.

Maintenance of library and sports facilities: book-lifter keeps the library maintained. The maintenance of sports ground is done by sports officer. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament and as in referee.

Infrastructure and furniture Maintenance: The college building is maintained time-to-time. Every year furniture is either purchased or repaired from broken furniture.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1191

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
117	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
117	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

81

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has a number of operational committees to show case students representation and engagement in various

administrative, Academics and extra curricular activities. The student's Council is responsible for managing all kinds of activities throughout the session. There are class representatives who take up the responsibility of the eradication of the queries and problems of their batch mates, if any. The institute has the tradition of Students club at department level. *The year 2021-2022 was declared zero year by Pt Ravishanker Shukla University, Raipur. Therefore the Students Union for the year 2021-2022 was dissolved. There are other committees like Women's Grievance and Redressal cell and others that organise programmes for the students with their involvement and participation in it. The NSS students are engaged in different activities throughout the sessions. The NCC cadets do the same. The institute has the aim to make the students realise that they are an integral part of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni association. Institute takes Alumni Feedback to improve the functioning and service of the organisation. Convocation cum Alumni meet is organised in the institute to network and collaborate with the Alumni. The Alumni committee is formed which takes care of those activities. Our alumni association works as partners to bridge the gap between the industry and academics. Alumni also support in placement and continue to bring a good name to the organisation. The college also has a whatsapp group with the alumni committee as the admins. The institute takes pride in having a registered Alumni association. It conducts many a programme inviting to The alumni motivate the students through their experiences.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governing body is so reflective and the prime focus is on the vision and mission of the institute. For good governance , perspective plan and participation of teacher's in the decision making bodies principal involves the teachers as members of significant bodies of the college like the governing body , academic council, IQAC, Board of Studies, Examination all and various other committees formed at the department & institutional level. The opinion, decision and recommendations of the committees help in taking decisions regarding the

perspective plan of the institution.

Vision of the College: -

1. To provide excellent quality education of the students.
2. To provide a vibrant and caring educational environment.
3. To equip the under privileged students to meet the challenges of education work & life.
4. To equip the students with knowledge and skills and inculcate values to become good human being.

Mission of the College: -

1. To include vocational and job related programs for the students.
2. To carry out academic excellence through active students-teacher participation.
3. To organize departmental workshop, seminar and conferences.
4. To develop the personality of the students and to inculcate moral, ethical values among them.
5. To provide internet facilities to all the student.
6. To provide excellent library facilities to the student.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/index.php?page=visionandmission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management to uphold its belief in collective leadership and democratic leadership thus empowers each department and individual faculty members with flexibility and a role to play in decision making process. The Principal being the head of the institution adopts a democratic and flexible approach.

From the formulation of policies and plans to then execution the inputs from every faculty members are welcomed with an open mind. The monitoring process is hierarchical and is made with the principal as the head of the institution and heads of the

department followed by senior and junior faculty members.

Our teaching staff and office staff play given responsibilities. The institution has an active mechanism to work together. Faculty member help to create quality policy to ensure result development.

To promote a culture of participative management, the interests, inclinations and expertise of all the faculty members are tapped by involving them in all the spheres of management through constituting various committees. More than 20 committees are formed to look after the administrative and academic management of the institution. Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a strategic plan, formulated by its planning committee. The plan identifies demensions of institutional function for development.

- Webinars were conducted to enhance the knowledge of the students.
- Organize workshops/ Training for faculty/organizing conferences.
- Participations in conferences.
- Initiate number of patent filling.
- Publishing paper in reputed journals by faculty members and encourage students to do the same.
- ICT-based teaching.
- To introduce add on course and computer based course.
- To encourage and facilitate inter disciplinary research.
- To impart quality and value-based education.
- To aim for the personality development of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment Polices:

The needs for recruitments are first sent to the office of the principal for approval. Then the post is advertised in various newspapers. The eligible candidates are called for interview. In case of appointment under statute 28, the interview panel comes from the university, and for appointment under Ad-noc an internal committee is formed. The names of selected candidates are sent to the governing body for final approval. Thus all the stipulated rules are followed for recruitment.

Service Rules: The institution follows the service rules as stipulated in the ordinance.

Grievance Redressal Mechanism:

The Institutions has grievance redressal cell which works actively under the supervision of the principal and looks after the grievances of students. The cell ensures that a democratic and students friendly environment is created and maintained in the campus. The higher authorities provide full support to the cell to resolve all the matters.

The students have easy access to the members of the cell, head of the cell and principal. There is also a women Anti-Harassment cell in the institution , which is run by the female faculty members.

In the college, the principal is the apex authority and is assisted by the secretary, staff council and various committees. The principal academic and administrative plans and polices with the help of various committees and cells.

For management of the college activities the college also has NCC, and NSS wings. IQAC cell and NAAC cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.durgacollege.in/index.php?page=institutionalOrganisationalChart
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has various effective welfare measures for teaching and non-teaching staff. Some of them are:

- Availability of maternity leave of 180 days with full payment .
- Interest free festival advance on any such advance for teaching and non-teaching staff.
- The college provides contributory employees provident fund facility to all the teaching and non-teaching staff as per the names.
- There is an employee state insurance corporation scheme for both teaching and non-teaching staff working on

salary below 21,000.

- There is a group insurance scheme for staff appointed under 1979 act.
- All the staff members are entitled to different types of leaves i.e. Cl, El Dl and medical leaves as per the norms.
- Availability of gratuity at the time of retirement.
- The college gives retention amount to contractual teaching staff for two months during summer vacation.
- Some of the faculty members have formed staff service fund. Every month they deposit some fixed amount in fund. Wherein the accumulated fund is used to provide loan to the members in need , on very low interest rate.
- There have been instances of management extending financial support to its staff during medical emergencies and critical illness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

92

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutions has an effective performance appraisal system

for teaching staff by maintaining self assessment process thought a well defined format to promote self introspection as contribution to academic excellence of the college every member on teaching staff is provided of form to fill In academic contribution throughout the session

Academically a session beings on 1st july and ends on 30th academics year a faculty members are expected to submit his/her filled form to the head of the department. The self evaluation form contains a points and focuses on research contribution academic discourse is in the form of seminar and conference, national and international and production of reading content in the form of text reference book. A Faculty member is also compulsorily asked to notify any collective an sociable contribution in the field of education. For example being a member of board of studies, resources person for refresher or orientation course or orientation course or extending services or faculty exchange programs. All such details are to be filled in with supporting documents and submitted to the head of the institute for necessary record too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Durga Mahavidyalaya. The external financial audit is carried out by certified chartered accountants appointed by the college at two levels.

1. Statutory audit is carried out every year before 30th September for the preceding year by the chartered accountants appointed by the governing body.
2. External audit is carried out by the team of government auditors sent by the local audit fund department of state government, after specified intervals.

The institution submits letters of clarification to the concerned bodies and fulfills legal requirements as per their order settlement of audit objections

During the year 2021-2022 the college has earnings of Rs .8138536 after considering all the expenses there are no assets created in the current financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has an effective and transparent system to monitor the efficient use of available financial resources. All the expenditures are initially authorized by the Principal. All the requirements are submitted to the purchase committee, which invites quotations from various suppliers/agencies and places order after duly comparing them. Every transaction is supported by the vouchers. The cash payments are duly supported by the receipts. All the records of the day to day expenses are recorded in cash books. The accounts department prepares and maintains yearly budget and monitors the finances of the college cautiously.

- The Grants from state government are utilized to meet salary and other allowances for teaching and non-teaching staff appointed under treasury payment act 1979.
- The institution is recognized by UGC under sections 2F and 12B and thereby it receives development activities. The funds received from UGC are used in the purposes clearly mentioned against these grants.
- The department of Education and computer operates under a self-finance scheme and the salary and other expenses of these departments are met from the part of fees levied from the students.
- All the other requirements are fulfilled by available bank balance. The monthly requirement is calculated and the resulted amount is invested in fixed deposits of nationalized banks. This is done so that the institution is able to use the fund economically and efficiently and also to earn good amount of interest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays a very important role in equality, strategies and different processes. Institution has a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise where activities that are necessary for the quality of education is.

IQAC has the following functions:

1. Organizations of inter and intra institutional workshop, and promotion of quality circles.
2. Development of quality bench marks for the academic and administrations of the college.
3. Documentation of the various programs of the college leading to quality improvement.
4. Dissemination of information of the various quality parameters of higher education.

5. Development of the annual quality report based on the quality parameter.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/igac/FeedbackAnalysis2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process.

1. Pre-university examinations are also conducted at departmental level. According to the performance of students in these exams, they are given necessary feedback in the form of measure and suggestions to help them perform better in main exams. It needed extra classes are being conducted also weekly remedies classes being engaged.

2. The academic calendars is prepared in advance, displayed and circulated in the institute and followed strictly. Admission to various programs. Summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the academic calendar.

3. Seminars/webinars/conferences are organized by different departments.

4. Lectures of the subject experts are organized.

5. Increase in the use of ICT faculties are teaching through ppt, video lectures, etc. projectors are also used for the lectures.

6. The Library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazine.

File Description	Documents
Paste link for additional information	https://www.durgacollege.in/index.php?page=academicCalender
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.durgacollege.in/iqac/FeedbackAnalysis2021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity during the year:

Annual Gender Sensitization Action Plan- A Zero tolerance policy towards such incidents is followed and strict action is taken against the person guilty of misconduct.

Safety and Security- The institute gives utmost importance to the safety and security of girl students and staff.

The institute has a women's development cell working under the patronage of Women's Grievance Redressal Cell which extends its help to not just the female students but also to every woman employee of the college.

There are Discipline Committee and Anti Ragging Committee which includes teachers who diligently maintain discipline in and around the campus and keep strict vigilance on ragging to ensure safety of everyone.

There are a great number of CCTVs installed in the college campus to monitor the activities within the campus.

Counselling- The Institute has a lady counsellor who very diligently works towards counselling the students.

These committees offer their counselling to students and employees at regular basis.

Common Rooms- There is a separate common room for girls with basic amenities. A Sanitary pad vending machine has been placed in that room.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://durgacollege.in/index.php?page=iga_r

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Describe the facilities in the institution for the management of the following types of Degradable and Non-Degradable Waste:

- **Solid Waste Management-** The solid waste generated by the institute is dumped at the nearby Nagar Nigam bin. From there it is sent for further disposal and recycling. For all the bio degradable solid waste we have a compost pit where all the solid waste from plants and shrubs are collected, stored and further used as manure.
- **Liquid Waste Management-** The liquid waste generated is used as a liquid manure in the plantation at the campus garden. Also the waste water from wash basins is used for watering the plants.
- **E-Waste Management-** The entire E-waste generated is discarded diligently by the Computer Science Department.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- - Several efforts are constantly made by the college to provide an inclusive environment that emphasizes on inculcating the feelings of tolerance and harmony towards cultural, regional, linguistic, communal, Socioeconomic

diversity. The core objective of the institute revolves around providing a wholesome education. The objective is reinforced by conduction of various lectures and organizing of several programs.

- Vijay Shrinkhala aur Sanskritiyon ka Mahasangam program was conducted by NCC which was also accompanied by the street play emphasizing on promotion and enhancement of mutual respect and understanding. People with various cultural and religious background are associated with the college directly and indirectly and no special treatment is given basis their background. Also programs to imbibe the feeling of patriotism was conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of citizens.

- "Constitution is not a mere a lawyers document it is a vehicle of life."- B R Ambedkar. It is a moral obligation of an educational institute to imbibe and enunciate various constitutional values amongst its students. To build a nation which is morally and ethically upright it is imperative that the citizens are aware of their fundamental rights and duties. Only with the knowledge of rights can we expect to build a nation in which citizens honor the other citizen's rights and fight for them. A nation is built stronger with the help of citizens who consider it a moral responsibility to fulfill their duties towards the nation, the society and fellow citizens. We celebrate "Constitution Day" on 26th November in which every member of Durga College pledges by the preamble of the constitution. We also give lectures and seminars to inspire students to follow the core value of the constitution. We also conducted debates prior to pandemic on Secularism, Religious Harmony,

Social Harmony, Economic parity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://durgacollege.in/index.php?page=iga_r
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Events Celebrated during the Session 2021-22

Durga Mahavidyalaya, Conducted the following program during the session 2021-22

S.N.	Day	Events	Number of Participants
1	15th August 2021	Independence Day	73
2	26th November 2021	Constitution Day	95
3	10th December 2021	Human Rights Day	126
4	12th January 2022	Vivekanand Jayanti	83
5	26th January 2022	Republic Day	

65

6

5th February 2022

Basant Panchami

129

7

8th March 2022

International Women's Day

49

8

14th April 2022

Ambedkar Jayanti

22

9

22nd April 2022

World Earth Day

20

10

1st May 2022

Labours Day

44

11

18th May 2022

World AIDS Vaccine Day

26

12

22nd May 2022

Biodiversity Day

72

13

3rd June 2022

World Bicycle Day

145

14

5th June 2022

World Environment Day

35

15

21st June 2022

International Yoga Day

256

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. title -Sustainable Environment.

objective -To inculcate a feeling of responsibility towards global ecosystems.

context -To ensure a long term well being.

Practice - Tree plantation, Sakora Pot distribution , a cycling event, Yoga Day, Environment Day.

Evidence of success- The huge participation received during these events.

Problems encountered - Creation of awareness about the necessity and imperativeness for sustainable environment is the biggest challenge.

2

Title - Understanding of Indian Democracy.

Objective -It is imperative that students understand the intricacies of our Democracy.

Context - It is essential to educate students about the functioning of a democracy.

Practice - A mock parliamentary session was organised. A speaker felicitated the discussion. The college also celebrates "Constitution Day". The students and college staff also swear to the Preamble of the constitution. The college also encourages and facilitates the formation of Voter ID card.

Evidence of success- The active participation of students was overwhelming. The students also actively came forward to get their voting cards made. They also become active participants in local and general elections.

Problems -A very deep understanding and background research needs to be done before organising such events. Also its very difficult to keep the discussion precise.

File Description	Documents
Best practices in the Institutional website	http://durgacollege.in/index.php?page=iga_r
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Covid Awareness and Vaccination Campaign-

The college has been an active participant in fulfilling the government's objective of spreading COVID awareness. Teachers have conducted various sessions in their classes for the same describing the Dos and Donts. Whatsapp helplines are established for better outreach. The government guidelines were also circulated in a timely manner.

College has organised vaccination camps (both Booster and Second Dose) for its students and teachers. An important step in fighting the Pandemic is Vaccination which reduces the impact of the disease. One very important lesson which covid has taught us is to pay more attention to one's health (both mental and physical). Also the college has organised session on Mental health and its awareness, because post Covid most of the people have also faced Mental health issues like PTSD, Depression, anxiety etc. Also with the same objective in mind College has organised Yoga sessions on several occasions to encourage students to a healthier and stress free life.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Following activities are planned for the academic year 2022-23
Installation of a few more CCTV cameras in the college campus.

Organization of Workshops and Programs- For teaching and non-teaching staff and students in order to enhance knowledge and capacity building. Workshops will also be arranged to prepare the Institute for National Education Policy.

Introduction of new Certificate courses by various departments to supplement academic curriculum.

To strengthen the alumni connect

Motivate faculties to attend more professional development programs/faculty development programs

Motivate faculties towards E-content development-Videos, Ppts and Pdfs

One Memorandum of Understandings (MOUs) has been planned to be signed by the Department of Geography in the next academic year. Other departments will take initiative on such collaborative activities as well.

Consecutive Skill Development Programs for students

Continue Green Initiatives

Addition of more books & journals to the library repository.